

Barbara M. Oden
408 Sawmill Lane
Lincoln, Ca 95648

Phone: (916) 408-2687

OBJECTIVE: TO PERFORM PROFESSIONAL LEVEL WORK IN THE FINANCIAL FIELD

EXPERIENCE: > SMEDLEY & COMPANY 212007 TO 2009

- Tax Preparer (Seasonal) - Lacerte Program

> TaxRESOURCES 1/2006 TO 2009

- Tax Reviewer (Seasonal) - TurboTax Program

> H&R BLOCK 1212001 TO 4/2006

- Tax Preparer (Seasonal) - H&R Program

> SELF-EMPLOYED w/PRIMERICA FINANCIAL SERVICES 10/2000 TO 10/2005

- Life Agent

- Mutual Fund Representative

- Variable Annuities Agent

- Equity Mortgage Loan Agent

> BAY AREA RAPID TRANSIT 811972 TO 7/2000

- Progressed from Financial Analyst to Manager of Operating Budgets - 1974 to 2000

Developed and managed a \$330 million operating budget

Labor negotiations costing team member

Supervised a staff of five financial analysts and one clerk

Authorized and approved availability of fund dollars and staff positions

Established accrual rates for self-insured accounts, e.g., insurance, medical, etc.

Developed and/or recommended financial computer system improvements

- Systems & Data Processing - 1973 to 1977

Budget
coordinator for
department

- Maintenance - 1972 to 1973

Developed train equipment warranty controls

> GREYHOUND LINES - WEST 11/1968 to 8/1972

- Supervisor - Payroll/Pension/Accounts Payable

EDUCATION:

1983 - Graduated Magna Cum Laude - Bachelor of Science Degree in
Business Administration. Majored in Finance.

1980 - Graduated with Highest Honors - Associate in Arts Degree.

LICENSES:

- Life Agent authorized for Variable Contract. State of Calif Dept of Insurance Lic#OD20174

- Series 6, Mutual Fund Representative Examination.

- Series 63, Uniform Securities Agent State Law Examination.

- Registered Tax Preparer CTEC #A043208 (Bond #91020933).

- VOLUNTEER:**
- Sun City Lincoln Hills - Finance Committee (\$25m)
 - Junior Achievement Program - Personal Economics and Financial Instructor
 - National Association of Investment Clubs - SF Regional Director and Instructor